

**MACKENZIE COUNTY
ORGANIZATIONAL COUNCIL MEETING**

**Tuesday, October 27, 2015
9:00 a.m.
Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Elmer Derksen	Councillor
	John W. Driedger	Councillor
	Eric Jorgensen	Councillor
	Josh Knelsen	Councillor
	Bill Neufeld	Councillor
	Ricky Paul	Councillor
	Walter Sarapuk	Councillor
	Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:	Joulia Whittleton	Chief Administrative Officer
	Carol Gabriel	Manager of Legislative & Support Services
	Carrie Simpson	Executive Assistant to the CAO
	Alexandra Codispodi	Municipal Intern

ALSO PRESENT: S/Sgt. Jeff Simpson, Fort Vermilion RCMP
Ray Toews, Member of the public
Members of the public

Minutes of the Organizational Council meeting for Mackenzie County held on October 27, 2015 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Joulia Whittleton, Chief Administrative Officer, called the meeting to order at 9:05 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 15-10-713 MOVED by Councillor Sarapuk

That the agenda be adopted as amended.

3. b) Appointment of Scrutineers

CARRIED

VOTING PROCEDURE

3. a) Voting Procedure

MOTION 15-10-714

MOVED by Councillor Neufeld

That all elections required at the Organizational Meeting be held by secret ballot.

CARRIED

3. b) Appointment of Scrutineer (ADDITION)

MOTION 15-10-715

Requires Unanimous

MOVED by Councillor Jorgensen

That S/Sgt. Jeff Simpson and Ray Toews be appointed as election scrutineers.

CARRIED UNANIMOUSLY

**ELECTION OF REEVE &
DEPUTY REEVE**

4. a) Election of Reeve

Ms. Whittleton called for nominations for the position of Reeve for Mackenzie County for the period October 27, 2015 to October 2016.

First Call: Councillor Sarapuk nominated Councillor Neufeld.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 15-10-716

MOVED by Councillor Driedger

That nominations cease for the position of Reeve.

CARRIED

Councillor Neufeld was **acclaimed** as Reeve for Mackenzie County for the period October 27, 2015 to October 2016.

4. b) Election of Deputy Reeve

Ms. Whittleton called for nominations for the position of Deputy Reeve for Mackenzie County for the period October 27, 2015 to October 2016.

First Call: Councillor Driedger nominated Councillor Sarapuk.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 15-10-717

MOVED by Councillor Neufeld

That nominations cease for the position of Deputy Reeve.

CARRIED

Councillor Sarapuk was **acclaimed** as Deputy Reeve for Mackenzie County for the period October 27, 2015 to October 2016.

4. c) Oath of Office – Reeve & Deputy Reeve

The Oath of Office was administered to the Reeve and Deputy Reeve by Joulia Whittleton, Chief Administrative Officer.

TURNOVER OF CHAIR:

5. a) Turnover of Chair to the Reeve

Ms. Whittleton turned over the chair to newly elected Reeve.

BYLAWS/POLICIES:

6. a) Bylaw 974-14 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

MOTION 15-10-718

MOVED by Councillor Wardley

That Bylaw 974-14 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members be brought back with the following amendment:

- Councillors attending less than half of a council meeting may claim half the honorarium.

CARRIED

Reeve Neufeld recessed the meeting at 9:26 a.m. and reconvened the meeting at 9:35 a.m.

MOTION 15-10-719

MOVED by Councillor Wardley

That first reading be given to Bylaw 1010-15 being the Honorariums and Related Expense Reimbursement for

Councillors and Approved Committee Members as amended.

CARRIED

MOTION 15-10-720

MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1010-15 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

CARRIED

MOTION 15-10-721

Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 1010-15 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members at this meeting.

DEFEATED

BYLAWS/POLICIES:

6. b) Bylaw 977-14 Organizational and Procedural Matters of Council, Council Committees and Councillors

MOTION 15-10-722

MOVED by Councillor Bateman

That Bylaw 977-14 Organizational and Procedural Matters of Council, Council Committees and Councillors be received for information.

CARRIED

BYLAWS/POLICIES:

6. c) Policy ADM050 Council/Administration Protocol

MOTION 15-10-723

MOVED by Councillor Bateman

That Policy ADM050 Council/Administration Protocol be received for information.

CARRIED

**COUNCIL COMMITTEES
& TASK FORCES**

7. a) Review of Council Committee Terms of Reference

MOTION 15-10-724

MOVED by Councillor Wardley

That the Council Committee Terms of Reference be approved as

amended.

CARRIED

7. b) Abolishment of Inactive Committees

MOTION 15-10-725

MOVED by Councillor Wardley

That a recommendation be made to the Tri-Council to abolish the Land Use Framework Ad Hoc Joint Committee and that all land use be dealt by Council as a whole.

CARRIED

MOTION 15-10-726

MOVED by Councillor Driedger

That the following council committees be abolished:

- Amalgamation of Housing Boards Implementation Committee
- Buffalo Head Drainage Ad-Hoc Committee

CARRIED

Reeve Neufeld recessed the meeting at 10:35 a.m. and reconvened the meeting at 10:45 a.m.

7. c) Appointment of Council Members to Council Committee and Boards

MOTION 15-10-727

MOVED by Councillor Paul

That the following Councillors be appointed to the **Agricultural Service Board** for the period October 27, 2015 to October 2017.

Nominated/Elected:
Councillor Knelsen
Councillor Driedger
Councillor Jorgensen

CARRIED

MOTION 15-10-728

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Agricultural Land Use Planning Committee** for the period October 27, 2015 to October 2016.

Nominated/Elected:
Councillor Derksen
Councillor Bateman
Councillor Jorgensen
Councillor Driedger
Councillor Knelsen

CARRIED

MOTION 15-10-729

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Agricultural Appeal Board** for the period October 27, 2015 to October 2016.

Deputy Reeve Sarapuk
Councillor Braun
Councillor Driedger

CARRIED

MOTION 15-10-730

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Assessment Review Board** for the period October 27, 2015 to October 2016.

Councillor Braun
Councillor Wardley

CARRIED

MOTION 15-10-731

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Community Services Committee** for the period October 27, 2015 to October 2016.

Nominated/Elected:
Councillor Knelsen
Councillor Wardley
Councillor Braun
Councillor Paul
Councillor Derksen
Councillor Driedger

CARRIED

MOTION 15-10-732

MOVED by Councillor Paul

That the following Councillors be appointed to the **Community Sustainability Committee** for the period October 27, 2015 to October 2016.

Nominated/Elected:
Councillor Wardley
Councillor Derksen
Councillor Jorgensen
Councillor Driedger
Councillor Braun

CARRIED

MOTION 15-10-733 **MOVED** by Councillor Driedger

That the following Councillors be appointed to the **Emergency Response Committee** for the period October 27, 2015 to October 2016.

Reeve
Deputy Reeve
Councillor Paul

CARRIED

MOTION 15-10-734 **MOVED** by Councillor Braun

That the following Councillors be appointed to the **Finance Committee** for the period October 27, 2015 to October 2016.

Nominated/Elected:
Councillor Wardley
Councillor Braun
Councillor Knelsen
Councillor Bateman
Councillor Derksen
Councillor Driedger

CARRIED

MOTION 15-10-735 **MOVED** by Councillor Knelsen

That the following Councillors be appointed to the **Inter-Municipal Planning Commission** for the period October 27, 2015 to October 2016.

Councillor Bateman
Councillor Driedger

CARRIED

MOTION 15-10-736 **MOVED** by Councillor Bateman

That the following Councillors be appointed to the **Inter-Municipal Subdivision & Development Appeal Board** for the period October 27, 2015 to October 2016.

Councillor Wardley
Councillor Knelsen (alternate)

CARRIED

MOTION 15-10-737 **MOVED** by Councillor Bateman

That no Councillors be appointed to the **Land Use Framework Ad Hoc Joint Committee**.

CARRIED

MOTION 15-10-738 **MOVED** by Councillor Bateman

That the following Councillors be appointed to the **Mackenzie Housing Management Board** for the period October 27, 2015 to October 2016.

Nominated/Elected:
Councillor Knelsen (alternate)
Councillor Driedger
Councillor Paul

CARRIED

MOTION 15-10-739 **MOVED** by Councillor Bateman

That the following Councillors be appointed to the **Mackenzie Library Board** for the period October 27, 2015 to October 2016.

Councillor Driedger
Councillor Wardley

CARRIED

MOTION 15-10-740 **MOVED** by Councillor Braun

That the following Councillors be appointed to the **Municipal Planning Commission** for the period October 27, 2015 to October 2016.

Nominated/Elected:
Councillor Bateman
Councillor Driedger
Councillor Derksen

CARRIED

MOTION 15-10-741 **MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Public Works Committee** for the period October 27, 2015 to October 2016.

Nominated/Elected:
Councillor Braun
Councillor Driedger
Councillor Knelsen
Councillor Derksen
Councillor Paul
Councillor Jorgensen

CARRIED

MOTION 15-10-742 **MOVED** by Councillor Driedger

That the following Councillors be appointed to the **Regional Sustainability Study Committee** for the period October 27, 2015 to October 2016.

Councillor Wardley
Councillor Jorgensen
Councillor Driedger
Councillor Bateman

CARRIED

MOTION 15-10-743 **MOVED** by Councillor Driedger

That the following Councillors be appointed to the **Subdivision & Development Appeal Board** for the period October 27, 2015 to October 2016.

Councillor Wardley

Councillor Knelsen (alternate)

CARRIED

Reeve Neufeld recessed the meeting at 11:19 a.m. and reconvened the meeting at 11:25 a.m.

MOTION 15-10-744

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Tompkins Crossing Committee** for the period October 27, 2015 to October 2016.

Nominated/Elected:
Councillor Braun
Councillor Driedger
Councillor Knelsen
Councillor Derksen

CARRIED

7. d) Appointment of Members at Large to County Boards/Committees

MOTION 15-10-745

MOVED by Councillor Bateman

That the following Members at Large be appointed to the **Agricultural Service Board** for a two year term ending October 2017.

David Doerksen
Terry Batt
Ernie W. Dyck

CARRIED

MOTION 15-10-746

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Assessment Review Board** for a three year term ending October 2018.

Joe Froese

CARRIED

MOTION 15-10-747

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Inter-Municipal Planning Commission** for a one year term ending October 2016.

Beth Kappelar

CARRIED

MOTION 15-10-748

MOVED by Councillor Bateman

That the following Members at Large be appointed to the **Mackenzie Housing Management Board** for a one year term ending October 2016.

Wally Schroeder (La Crete)
Peter H. Wieler (La Crete)
Nadia Jensen (Fort Vermilion)
Erick Carter (Fort Vermilion)

CARRIED

MOTION 15-10-749

MOVED by Councillor Jorgensen

That the following Members at Large be appointed to the **Mackenzie Library Board:**

Irene van der Kloet – La Crete (2 year term)
La Dawn Dachuk – Fort Vermilion (2 year term)
Nadia Jensen – Zama/Rotating (1 year term)
Beth Kappelar – County Rural (3 year term)

CARRIED

MOTION 15-10-750

MOVED by Councillor Bateman

That a vote be held to appoint the La Crete member on the Municipal Planning Commission.

CARRIED

MOTION 15-10-751

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Municipal Planning Commission** for a one year term ending October 2016.

Jack Eccles – La Crete
Erick Carter – Fort Vermilion
Beth Kappelar – High Level

CARRIED

MOTION 15-10-752

MOVED by Councillor Wardley

That the Member-at-Large positions be re-advertised for the following Boards/Committees:

- Assessment Review Board
- Subdivision & Development Appeal Board
- Inter-Municipal Subdivision & Development Appeal Board

CARRIED

**APPOINT
REPRESENTATIVES:**

**8. a) Appointment of Council Representatives to Other
Committees**

Reeve Neufeld turned over the chair to Deputy Reeve Sarapuk.

MOTION 15-10-753

MOVED by Reeve Neufeld

That all council representatives appointed to external committees remain the same as last year.

DEFEATED

Reeve Neufeld resumed the chair.

MOTION 15-10-754

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Caribou Mountains Wildland Advisory Committee** for a one year term ending October 2016.

Councillor Jorgensen
Deputy Reeve Sarapuk (alternate)

CARRIED

MOTION 15-10-755

MOVED by Councillor Bateman

That the following Councillor be appointed to the **Community Futures Northwest** for a one year term ending October 2016.

Deputy Reeve Sarapuk

CARRIED

MOTION 15-10-756

MOVED by Councillor Bateman

That the following Councillor be appointed to the **Hay Zama Bison Advisory Committee** for a one year term ending October 2016.

Councillor Wardley

CARRIED

MOTION 15-10-757

MOVED by Councillor Braun

That the following Councillors be appointed to the **Hay Zama Committee & Tourism Sub-Committee** for a one year term ending October 2016.

Councillor Wardley
Councillor Knelsen

CARRIED

MOTION 15-10-758

MOVED by Councillor Jorgensen

That the following Councillor be appointed to the **High Level Forests Public Advisory** for a one year term ending October 2016.

Deputy Reeve Sarapuk

CARRIED

MOTION 15-10-759

MOVED by Councillor Jorgensen

That the following Councillor be appointed to the **High Level Recreation Facility Task Force** for a one year term ending October 2016.

Councillor Bateman

CARRIED

MOTION 15-10-760

MOVED by Councillor Bateman

That the following Councillors be appointed to the **La Crete Adult**

Learning Council for a one year term ending October 2016.

Councillor Braun

CARRIED

MOTION 15-10-761

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Mackenzie Frontier Tourist Association** for a one year term ending October 2016.

Councillor Wardley
Councillor Driedger

CARRIED

MOTION 15-10-762

MOVED by Councillor Bateman

That the following Councillor be appointed to the **Mackenzie Regional Community Policing Society (VSU)** for a one year term ending October 2016.

Councillor Driedger

CARRIED

MOTION 15-10-763

MOVED by Deputy Reeve Sarapuk

That the following Councillor be appointed to the **Mackenzie Regional Waste Management Commission** for a two year term ending October 2017.

Nominated/Elected:
Councillor Knelsen
Councillor Driedger
Councillor Braun

CARRIED

MOTION 15-10-764

MOVED by Councillor Braun

That the following Councillor be appointed to the **Mighty Peace Watershed Alliance** for a one year term ending October 2016.

Councillor Jorgensen

CARRIED

MOTION 15-10-765

MOVED by Councillor Bateman

That the following Councillor be appointed to the **Northeast Community Adult Learning Council** for a one year term ending October 2016.

Councillor Jorgensen

CARRIED

MOTION 15-10-766

MOVED by Councillor Driedger

That the following Councillor be appointed to the **Northern Lights Forest Education Society** for a one year term ending October 2016.

Councillor Wardley

CARRIED

MOTION 15-10-767

MOVED by Deputy Reeve Sarapuk

That the following Councillor be appointed to the **Northern Transportation Advisory Council** for a one year term ending October 2016.

Councillor Jorgensen
Councillor Driedger

CARRIED

MOTION 15-10-768

MOVED by Councillor Driedger

That the following Councillor be appointed to the **Partners in Prevention Committee** for a one year term ending October 2016.

Councillor Wardley

CARRIED

MOTION 15-10-769

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Regional Economic Development Initiative (REDI)** for a one year term

ending October 2016.

Nominated/Elected:
Councillor Braun
Councillor Wardley
Councillor Bateman
Councillor Driedger

CARRIED

MOTION 15-10-770

MOVED by Councillor Knelsen

That the following Councillors be appointed to the **Veterinary Services Incorporated** for a one year term ending October 2016.

Deputy Reeve Sarapuk
Councillor Driedger (alternate)

CARRIED

MOTION 15-10-771

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Water North Coalition** for a one year term ending October 2016.

Councillor Knelsen
Councillor Jorgensen

CARRIED

**DESTRUCTION OF
BALLOTS:**

10. a) Destruction of Ballots

MOTION 15-10-772

MOVED by Deputy Reeve Sarapuk

That all ballots used during the 2015 organizational meeting be destroyed.

CARRIED

OTHER BUSINESS:

9. a) 2016 Council Meeting Dates

MOTION 15-10-773

MOVED by Councillor Driedger

That the 2016 Regular Council meetings be scheduled as follows:

Date	Meeting Type	Location	Time
Monday, January 11, 2016	Special	Fort Vermilion	10:00 a.m.
Tuesday, January 12, 2016	Regular	Fort Vermilion	10:00 a.m.
Wednesday, January 27, 2016	Committee of the Whole	Fort Vermilion	10:00 a.m.
Wednesday, January 27, 2016	Regular	Fort Vermilion	1:00 p.m.
Tuesday, February 9, 2016	Regular	Fort Vermilion	10:00 a.m.
Wednesday, February 24, 2016	Regular	Fort Vermilion	10:00 a.m.
Tuesday, March 8, 2016	Regular	Fort Vermilion	10:00 a.m.
Wednesday, March 23, 2016	Committee of the Whole	Fort Vermilion	10:00 a.m.
Wednesday, March 23, 2016	Regular	Fort Vermilion	1:00 p.m.
Tuesday, April 12, 2016	Regular	Fort Vermilion	10:00 a.m.
Wednesday, April 27, 2016	Regular	Fort Vermilion	10:00 a.m.
Tuesday, May 10, 2016	Regular	Fort Vermilion	10:00 a.m.
Wednesday, May 25, 2016	Committee of the Whole	Fort Vermilion	10:00 a.m.
Wednesday, May 25, 2016	Regular	Fort Vermilion	1:00 p.m.
Tuesday, June 14, 2016	Regular	Fort Vermilion	10:00 a.m.
Wednesday, June 29, 2016	Regular	Fort Vermilion	10:00 a.m.
Tuesday, July 12, 2016	Regular	Fort Vermilion	10:00 a.m.
Tuesday, August 9, 2016	Regular	Fort Vermilion	10:00 a.m.
Wednesday, August 24, 2016	Regular	Fort Vermilion	10:00 a.m.
Tuesday, September 13, 2016	Regular	Fort Vermilion	10:00 a.m.
Wednesday, September 28, 2016	Committee of the Whole	Fort Vermilion	10:00 a.m.
Wednesday, September 28, 2016	Regular	Fort Vermilion	1:00 p.m.
Tuesday, October 11, 2016	Regular	Fort Vermilion	10:00 a.m.
Tuesday, October 25, 2016	Organizational	Fort Vermilion	10:00 a.m.
Wednesday, October 26, 2016	Regular	Fort Vermilion	10:00 a.m.
Tuesday, November 8, 2016	Regular	Fort Vermilion	10:00 a.m.
Wednesday, November 23, 2016	Committee of the Whole	Fort Vermilion	10:00 a.m.
Wednesday, November 23, 2016	Regular	Fort Vermilion	1:00 p.m.
Tuesday, December 13, 2016	Regular	Fort Vermilion	10:00 a.m.

CARRIED

9 b) Electoral Ward Boundaries

MOTION 15-10-774

MOVED by Councillor Jorgensen

That the electoral ward boundaries be received for information.

CARRIED

ADJOURNMENT:

11. a) Adjournment

MOTION 15-10-775

MOVED by Deputy Reeve Sarapuk

That the Organizational Council meeting be adjourned at 12:17 p.m.

CARRIED

These minutes were approved by Council on Wednesday, October 28, 2015.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer